



Appalachian
Voices

November 17, 2018

Becoming an Intervenor in FERC

Mountain Valley Pipeline (MVP) Southgate Extension Docket #: CP19-14-000

On November 6, 2018, EQT filed their Certificate Application for the Mountain Valley Pipeline (MVP) Southgate extension with FERC, the Federal Energy Regulatory Commission. When EQT began the prefiling process with FERC, Appalachian Voices teamed up with environmental and citizen groups in Virginia and North Carolina to spread awareness about the detrimental consequences of the proposed pipeline. Now that EQT has filed the certificate application, individuals or groups can file with FERC as intervenors.

Status as an intervenor allows individuals to submit comments and documents “on the record” to the agency. As an intervenor, you will also be allowed to appear at MVP Southgate-related hearings and have legal standing to state your case in front of a court.

Whether you are a landowner along the proposed route, or a concerned citizen, we all have a stake in ensuring the pipeline does not get built.

We are calling on you to consider becoming an intervenor on the MVP Southgate Extension, Docket #CP19-14-000.

FERC moves quickly, so **registration must be completed as soon as possible. The deadline to sign up to intervene is Monday, December 10, 2018.** As an intervenor, you will receive the applicant's filings and all other public Commission documents related to the case and materials filed by other intervening parties. But as an intervenor you also have responsibilities including that you are required to submit whatever comments or documents you submit to FERC to the “service list,” the list of all the other parties who have signed up at the time of your submission.

The following information outlines the steps to register with FERC and submit your opposition to the proposed MVP Southgate project.

How to Register:

1. Enter <http://www.ferc.gov/docs-filing/efiling.asp> into your browser. The page should look like this:

A screenshot of the FERC eFiling website. At the top, there is a navigation bar with links for About, Media, Documents & Filings, Industries, Legal Resources, Market Oversight, Enforcement, Careers, and Contact. Below the navigation bar, there is a search bar labeled "Enter Search Term(s)". The main content area shows the "eFiling" section with two prominent buttons: "Login" and "Register". The "Login" button is orange with white text. The "Register" button is also orange with white text. Between these buttons, there is a note: "Register to gain access to FERC Online applications Once here to Proceed!" Below the buttons, there is a section titled "Important eFiling Information:" with several bullet points. At the bottom of the page, there is a small note: "Confirmation Receipt: For each filing and comment, you will receive a Confirmation of Receipt email within a few minutes of filing. Staff review is required for certain filings. This does not affect the submission date/time reflected in the Confirmation of Receipt email. Submissions via eComment are accepted without an Acceptance for Filing email."

2. Click on the out the following two pages.

3. After have registered with FERC, you should get an email that looks like this:



Once you have gotten this email, you are now able to sign up for FERC's eFiling (electronic document submission), eSubscription (receiving all information related to your relevant docket), eComment (comment submission), and to become an intervenor.

4. If you return to the FERC online homepage (<https://ferconline.ferc.gov/FERConline.aspx>), you should be able to log-in with your email and password. You will then come to this screen:

[E-mail this page](#)

FERC Online Home Page

Welcome to FERC Online! FERC Online is the single entry point for all of FERC's electronic access applications. If you have not previously registered with FERC Online, please use the *New Registration* link on the left menu to do so. Once you are registered, you will be able to login to FERC Online to eSubscribe and eFile.

FERC Online Applications

- [Company Registration](#) - Submit Company Registration Requests
- [eFiling](#) - Submit documents electronically
- [eSubscription](#) - Subscribe to electronically receive all information related to a docket without intervening
- [eComment](#) - Submit an eComment electronically
- [Query Mailing List/Recipients by State](#) - View and download lists of postal mail addresses for contacts associated with FERC docketed proceedings. Also, view and download a mailing list of all contacts who reside in a specific state
- [Query Service List](#) - View and download lists of contacts receiving service in FERC docketed proceedings
- [My Service List](#) - View and download lists of dockets associated with the current logged in user
- [eLibrary](#) - Search and retrieve electronic documents related to proceedings
- [eTariff Viewer](#) - Browse and Search Tariffs

5. You are now registered with FERC and able to take further action to halt MVP Southgate in the FERC process.
6. From here, you will access the MVP Southgate project by entering the docket number CP19-14-000 into the various sections listed. If you wish to register for the eSubscription, for example, you will go to "eSubscription" and click, "Add New Subscription." If you are following the MVP Southgate project, you will receive email notifications whenever new documents or comments are submitted. You will also want to file as an intervenor, instructions are as follows:

Filing as an Intervenor:

1. Return to the FERC Online Home Page (<https://ferconline.ferc.gov/FERConline.aspx>), and click on "eFiling."
2. Choose the following pathway: "General" --> "Intervention" --> "(doc-less) Motion to Intervene." Click "Next."

Filing Type

How is your filing to be directed?	What kind of filing are you making?	Filing Type (Fee)
General Annual Charges Hearing/ALJ Gas Electric Oil Hydro: Washington DC Hydro: Regional Office	(Fee) Petition for Declaratory Order (not under FPA Part 1) (Fee) Request for Interpretation by Gen. Counsel (not under FPA Audit Material (to Office of Enforcement; not posted to eLibrary) Comment (on Filing, Environ. Report, or Tech Conf) Comment on Rulemaking (RM, PL, AD dockets) Intervention Motion (other than Intervention) Petition for Declaratory Order under FPA Part 1 Protest Request for Interpretation by Gen. Counsel under FPA Part 1 Request for Rehearing Request to Update Service, Mailing, or Corporate Officials Lists Response to Complaint	(doc-less) Motion to Intervene (doc-less) Out-of-Time Motion to Intervene Motion to Intervene Out-of-Ti

[Next](#) [Cancel](#)

3. Enter docket number CP19-14-000 on the next screen. This is the docket number for MVP Southgate. Hit “Search.” Click the blue  button to add the docket number. Click “Next” to proceed.
4. You will now see the “Document-less Intervention Description” page. Enter the reason you wish to be an intervenor in the box. You may give any reason you wish which may include, you are a member of Appalachian Voices, you are an affected landowner, you are concerned about impacts to the Haw River, you are a concerned citizen or whatever you feel applies best to you. Then, click “Next.”
5. On the “Specify Filing Parties” page click “on behalf of other party(ies) if you are filing on behalf of a group, or “as an individual” if you are filing for yourself or another person. If you are filing as an individual, enter your e-mail and click, “Add as signer”. Click “Next”.
6. You will now see the Submission Description page. You can keep the pre-formatted text, reading “(doc-less) Motion to Intervene of Your Name Here under CP19-14-000. Click, “Next.”
7. On the “Summary” page, click “Submit.” You will receive an email “Receipt of Filing” first, followed by an “Acceptance for Filing.”

You have successfully submitted the filing and will receive an eMail confirmation shortly.

[Submission Status](#)

[Printable Submission Confirmation Receipt](#)

[Back to FERCOnline](#)

Informing the Service list:

1. The next step is to contact all parties who are on the Service List, which is required of all intervenors. The Service List includes the e-mails of the filer(s) and all parties who have thus far signed up as intervenors. Anytime you file any comments or documents, you must download the latest list and email copies to every party on the list.
2. Return to the FERC site and click “Query Service List”
3. You may have to Log In if you have not already, entering your FERCID and password and click “Log In”
4. Enter the docket # CP19-14-000 and click “search”
5. Click on the blue cross under “select”
6. “type of address” should read “email”; “format” should read “delimited with semicolon”
7. Click “download list” and save to your computer. It will read as a .txt document.
8. Cut and paste this list to the address of your e-mail and click “enter” and it should populate your e-mail address field with all of the e-mail addresses on the service list
9. Enter “Docket #CP19-14-000 Motion to Intervene” into the subject heading
10. Compose the following message: “Please be advised that (your name) has filed a Motion to Intervene with FERC on Docket #CP19-14-000” and close with your name and address as you have registered with FERC.
11. “Send”

You are done registering as an Intervenor!

When you are done, please call Appalachian Voices (434-971-1553) to let us know or send us an email (lara@appvoices.org) so that we can track Appalachian Voices friends and members who have registered as intervenors.

Note: If you have missed the deadline to intervene, all is not lost as you still can still file a "Motion to Intervene Out of Time." You must file a request online and justify why you should be considered. Appalachian Voices can assist you with this filing.

For further questions, comments, or assistance, contact:
Appalachian Voices – Ridge Graham or Lara Mack
NC – (828) 262-1500 or VA - (434) 293-6373
ridge@appvoices.org or lara@appvoices.org

Sierra Club – Caroline Hansley
(828) 808-6151
caroline.hansley@sierraclub.org

Haw River Assembly – Emily Sutton
(919) 542-5790
Emily@hawriver.org